

IEP meeting prep

Organize what is working, what isn't, and what you need the team to address.

STUDENT / HANDLE	MEETING DATE
SCHOOL / TEAM	MEETING TYPE

Strengths the team should build on

Current concerns

What helps at home or in other settings

IEP meeting prep

Page 2 - questions and requested supports

Questions I want answered

- ☐ What data shows current progress and where are the gaps?
- ☐ How will each goal be measured, and how often will we receive updates?
- ☐ What supports are available for communication, behavior, mobility, health, or fatigue?
- ☐ Who is responsible for each accommodation during the school day?
- ☐ What is the plan when my child is absent for medical care?
- ☐ How will the team communicate with us between meetings?

Supports or changes I want the team to consider

Decisions made and next steps

This worksheet is an organization tool, not legal advice. Special-education rules vary by location; consult a qualified advocate or attorney for legal guidance.